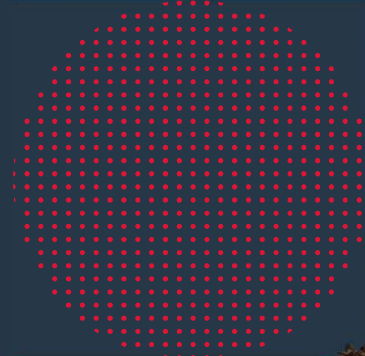
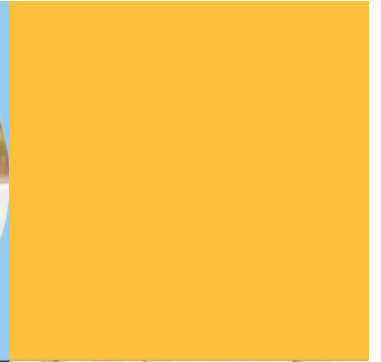




Caltech

How to file a claim in your online account





How to file a claim in your online account

Proprietary & Confidential



How to file a claim in your online account

The screenshot displays the WEX online account dashboard. At the top, there is a navigation bar with links for Home, Accounts, Videos & Forms, and Message Center (with a notification badge). Below this is a 'Stay updated' banner with a 'Setup now' button. The main content area is titled 'I Want To:' and features four blue buttons: 'Reimburse Myself', 'Send Payment', 'Manage My Expenses', and 'Get Help'. A green arrow points to the 'Reimburse Myself' button. Below this is an 'Accounts' section with a table of account balances.

Accounts	
01/01/2022-12/31/2022	AVAILABLE
Medical FSA Carryover 550 01/01/2022-12/31/2022 ?	\$661.16

How to file a claim in your online account

Available Balance

Medical FSA Carryove... ?
\$661.16

Create Reimbursement * Required

Online claim filing is a fast and easy way to file claims. Just click the 'File Claim' button next to the account you wish to use and start filing! If your intention is to file a claim to pay out funds from your previous plan year and it is prior to that plan's final filing date, you will need to file the claim against your current plan year. If the claim amount is over your current available balance, we will automatically transfer the funds when processing your claim. Uploaded receipts must be in a .jpg, .pdf or .gif formats and file size cannot exceed 2MB.

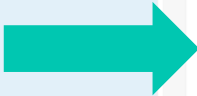
Processing filed claims takes approximately two business days. Also note, if your employer has a unique reimbursement schedule your reimbursement will not pay out until its scheduled reimbursement date. If you are issuing payment to someone else, you are unable to request reimbursement for mileage.

Pay From * Medical ▾

Pay To * ? Me ▾

Based on your selection, you will be requesting a Claim Reimbursement.

Cancel **Next**



How to file a claim in your online account

Available Balance

Medical FSA Carryove... ?
\$661.16

Receipt / Documentation * Required

Receipt(s) * ? [Upload Valid Documentation](#) ←

Summary

Pay From	Medical
Pay To	Me

[Cancel](#) [Previous](#) [Next](#)

How to file a claim in your online account

The screenshot shows a dark-themed web interface with a modal dialog box titled "Upload Receipt(s)". The dialog box contains the following text:

Upload options

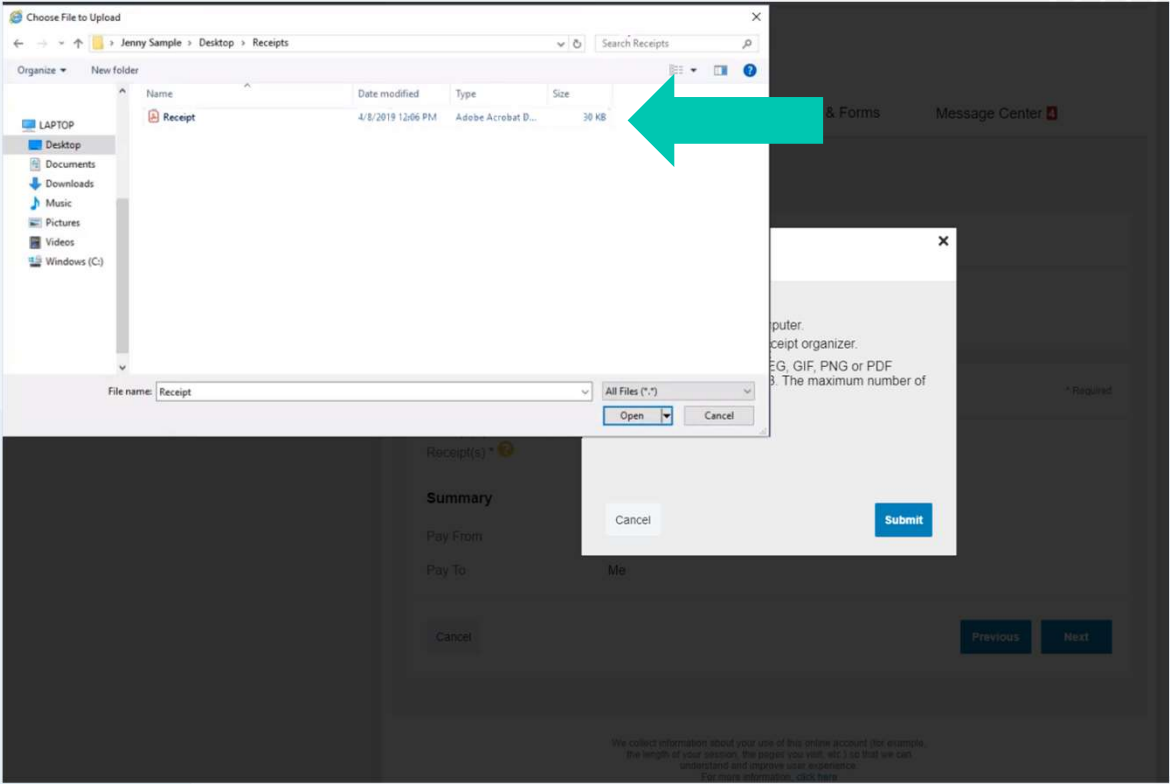
- [Browse for a file](#) on your computer.
- [Select an image](#) from your receipt organizer.

Receipts must be in a JPG, JPEG, GIF, PNG or PDF format and cannot exceed 8 MB. The maximum number of uploaded receipts is 4.

At the bottom of the dialog box are two buttons: "Cancel" and "Submit".

In the background, the main interface is partially visible, showing sections for "Available Balance" (Medical FSA Carryover: \$661.15), "Receipt / Documentati...", "Receipt(s) *", "Summary", "Pay From", "Pay To", and "Me". A red arrow points from the "Select an image" link in the dialog box to the "Receipt(s) *" field in the background.

How to file a claim in your online account



How to file a claim in your online account

Available Balance

Medical FSA Carryove...
\$661.16

Receipt / Documentation

Receipt(s) *

Summary

Pay From

Pay To Me

Cancel

Previous Next

Upload Receipt(s) [X]

Receipt.png Remove

Upload options

[Browse for a file](#) on your computer.
[Select an image](#) from your receipt organizer.

Receipts must be in a JPG, JPEG, GIF, PNG or PDF format and cannot exceed 8 MB. The maximum number of uploaded receipts is 4.

* Required

Cancel Submit

How to file a claim in your online account

Available Balance

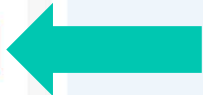
Medical FSA Carryove... ?
\$661.16

Receipt / Documentation * Required

Receipt(s) * ? [Upload Valid Documentation](#)
Receipt.png [Remove Receipt](#)
[View Receipt\(s\)](#)


Summary


Pay From	Medical
Pay To	Me



How to file a claim in your online account


Claim Details * Required

Start Date of Service * 

End Date of Service 

Amount *

Provider *

Category * 

Type *

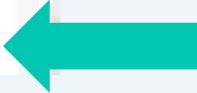
Description

Summary

Pay From **Medical**


Pay To **Me**


Documentation Uploaded **Yes**




How to file a claim in your online account


Accounts / Transaction Summary

Available Balance  ** Balance reflects claims not yet submitted

Medical FSA Carryove... 
\$611.16 **

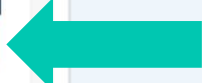
Transaction Summary (1)

FROM	TO	EXPENSE	AMOUNT	APPROVED AMOUNT 	
+ Medical FSA Carryover 550 01/01/2022-12/31/2022	Me	Medical Coinsurance	\$50.00	\$50.00	Remove Update
Total Amount			\$50.00	\$50.00	

Claims Terms and Conditions 


I have read, understand, and agree to the [Terms and Conditions](#).


Cancel [Save for Later](#) [Add Another](#) [Submit](#)




How to file a claim in your online account


Accounts / Transaction Summary


Available Balance  ** Balance reflects claims not yet submitted

Medical FSA Carryove... 
\$611.16 **

Transaction Summary (1)

FROM	TO	EXPENSE	AMOUNT	APPROVED AMOUNT 		
+ Medical FSA Carryover 550 01/01/2022-12/31/2022	Me	Medical Coinsurance	\$50.00	\$50.00	Remove	Update
Total Amount			\$50.00	\$50.00		


Claims Terms and Conditions 


I have read, understand, and agree to the Terms and Conditions. 

[Cancel](#) [Save for Later](#) [Add Another](#) [Submit](#)


How to file a claim in your online account



Accounts / Transaction Summary

Available Balance  ** Balance reflects claims not yet submitted

Medical FSA Carryove... 
\$611.16 **

Transaction Summary (1)

FROM	TO	EXPENSE	AMOUNT	APPROVED AMOUNT 	
+ Medical FSA Carryover 550 01/01/2022-12/31/2022	Me	Medical Coinsurance	\$50.00	\$50.00	Remove Update
Total Amount			\$50.00	\$50.00	

Claims Terms and Conditions  Agreed 

[Cancel](#) [Save for Later](#) [Add Another](#) [Submit](#)



Contact Participant Services

Our Participant Services team is available Monday through Friday, from 6 a.m. to 9 p.m. CT, except holidays.



Live Chat

Log into your online account



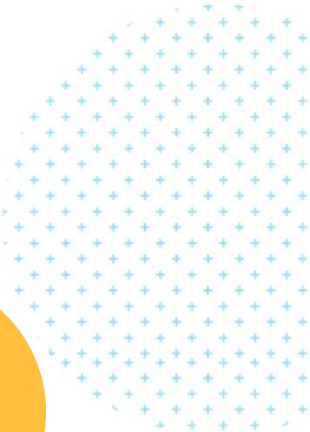
Website

www.wexinc.com



Phone

Current WEX participants:
844-561-1334



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