



Mercer Marketplace 365+
Broker Access Request Form



Complete this form to request access to the Mercer Marketplace 365+ Broker Portal. A separate form should be submitted for each user.

Role	Description
Broker User	This access allows the user to add a new client, manage all steps of client configuration and view/edit all client data pre-go live. Once live, the user will have access to client data via the HR Admin portal. This user can have multiple clients assigned to them.

Name of Person Submitting Form:	
Role / Title:	
Date Requested:	

(1) First Name			
(2) Last Name			
(3) Association Name	Minnesota State Bar Association (MSBA)		
(4) Address Line 1			
(5) Address Line 2			
(6) City			
(7) State		(8) Zip Code	
(9) Primary Contact #			
(10) Email Address			
(11) Medica Broker ID			
(12) Broker Company Name			

By completing this form, the submitter is acknowledging that they have reviewed the role descriptions and understand the access that will be granted. All users are required to follow Mercer’s Privacy and data protection procedures to ensure only authorized individuals can access and manage client data.

Please submit completed form to: MercerMarketplace365+CustomerSupport@mercer.com with a CC to MultipleEmployerSolutionSupport@mercer.com