

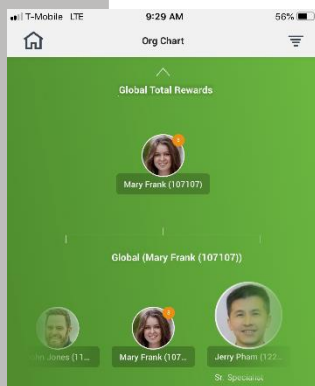
MPLOYEE CENTRAL ON THE GO!

You can now access Mployee Central off the Masonite network on your mobile!



- ▶ View your payslips
- ▶ View your Inbox and check your notifications
- ▶ Update your personal/contact information
- ▶ View Org Charts
- ▶ Complete your Benefits open enrollment
- ▶ Manager approvals and so much more!

Available for Apple and Android devices (smartphones and tablets)



1. Download the **Workday** App from the Apple or Google play store and Launch the Workday App
2. Enter Organization ID: **Masonite**
3. Enter your Mployee Central **Username & Password**
Username: Mployee Central Employee ID
Password: You can use the **Forgot Password** option to get a reset email to your Masonite or personal email, if you have updated those in Mployee Central.
 You can also call our Mployee Central helpdesk to reset your password: [855-656-2766 \(855-65-MASON\)](tel:855-656-2766) or email Mployeecentral@onesourcevirtual.com
4. Once you click Sign In, you will have the option to select the facial recognition option (if your mobile is compatible), or set up a 4 digit pin. This will make future access much easier, without having to enter your password each time.
5. You will then be prompted to walk through steps, to set up your choice to receive a code when off the network to your email or mobile (via text)
 Please reach out to your HR partner if you have any questions, or access the documentation on Frontdoor at: [Mployee Central Mobile & MFA](#)