## 2024 HOLIDAY CALENDAR - US

New Year's Day
Martin Luther King Jr Day
Memorial Day
Independence Day
Labor Day
Thanksgiving Day
Day After Thanksgiving
Christmas Eve
Christmas Day

Monday
Monday
Monday
Thursday
Monday
Thursday
Friday
Tuesday
Wednesday

January 1, 2024
January 15, 2024
May 27, 2024
July 4, 2024
September 2, 2024
November 28, 2024
November 29, 2024
December 24, 2024
December 25, 2024

Two (2) Floating Holidays per year are available for employees (pro-rated for new hires - see Vacation policy). Note: each facility may designate specific day(s) for shutdown periods and require employees to use their Floating Holiday(s) and/or accrued Vacation time for a portion of the shutdown period.

Important Payroll notes:
> For hourly and salaried, non-exempt employees (i.e., overtime-eligible), Holiday Pay hours count toward overtime eligibility, while Floating Holiday hours do not, unless a Floating Holiday is required to be used by all employees at a location due to a scheduled facility shutdown day
> Holiday Pay will be paid to employees for Company Holidays occurring on a scheduled work day; Holiday Pay will not be paid to employees who are not normally scheduled to work on the Company Holiday
> Holiday Pay (including Floating Holiday Pay) will be paid the same number of hours as the employee's scheduled shift (e.g., 8, 10 or 12 hours as scheduled)
> Employees must work their scheduled shift before and scheduled shift after the Company Holiday in order to receive Holiday Pay (this excludes scheduled time off, approved by your manager)

