



## **41-Point Safety Checklist**

Let's face it. An accident can occur anytime and anywhere. You can't predict where or when, but there are ways you can minimize your risk.

This convenient checklist will help you find potential hazards—in and around your home and car, as well as with your driving habits. Once you are aware of the red flags, you can take measures to address them to help prevent accidents in the future.



### **Check the following throughout your home:**

- 1. Are electrical cords in good condition and kept from being stretched across heavily traveled areas?
- 2. Are electrical outlets checked regularly for overloading and unused ones covered or locked?
- 3. Do you know how to turn off gas and electricity in case of emergency?
- 4. Are all floor coverings fastened down? Of those that are not, are they non-skid or have you put adhesive strips on them?
- 5. Do you have smoke detectors on every level of your home? Do you test them once a month to make sure they're working properly, and do you replace the batteries at least once a year?
- 6. Are candles kept away from walls and curtains?
- 7. Do you have a fire extinguisher in your kitchen area?
- 8. Do interior doors, such as those on closets and bathrooms, have safety release locks that allow them to be opened from either side?
- 9. Do your windows have secure screens when opened?



- 10. Do you have emergency phone numbers (police, fire, doctor and utilities) near a phone?
- 11. Is your fireplace(s) screened and protected?
- 12. Are all stairs and steps protected with a secure handrail or banister on each side that extends the full length of the stairs?
- 13. Do you keep all stairwells, steps, landings, paths, and walkways clear of clutter, and are they well lit?
- 14. Do you have grab bars in your bath and shower stalls?
- 15. Does every bathroom have bath mats with non-skid bottoms?
- 16. Do you use night lights to help light hallways and bathrooms during nighttime hours?
- 17. Is a sturdy stepladder available?
- 18. Do outdoor hot tubs and pools have secure covers?
- 19. Is your hot-water heater thermostat set at 120° F or lower?
- 20. Are convenience items, such as irons, coffeepots, toaster ovens, can openers, and others unplugged when not in use?
- 21. Are space heaters at least three feet away from bedding, drapes, furniture, or other flammable materials?
- 22. Do the shoes and slippers you wear have nonslip soles?
- 23. Do you know CPR and have a first aid kit?



**Review the following in and around your car and then check your driving habits:**

- 24. Do you check your car oil level weekly?
- 25. Are your tires inflated properly to the recommended pressure stated in your owner's manual?
- 26. Is your windshield washer tank full or at least half full at all times?
- 27. Do you inspect your windshield wipers frequently to make sure they're not brittle or cracked?

- 28. Have you checked your brake and power steering fluid levels lately?
- 29. Do you drive while trying to call, or speak to, or text someone on your cell phone?
- 30. Do you clean your headlights, taillights, signal lights, and windows at least once a week?
- 31. Are your headlights properly aimed?
- 32. Do you have an emergency road kit in your car that contains a flashlight, flares, reflective triangles, and jumper cables?
- 33. Does your car trunk include a properly inflated spare tire, wheel wrench, and tripod-type jack?
- 34. Do you winterize your car (prepare for colder weather) by getting a tune-up and checking antifreeze levels, battery, spark plugs and brakes?
- 35. Do you wear your seatbelt at all times and insist that all your passengers wear theirs too?
- 36. Do you designate a driver when you drink alcoholic beverages?
- 37. Do you look both ways—twice—before entering an intersection?
- 38. Do you hesitate before entering an intersection after the light turns green to make sure someone coming from the other direction doesn't run a red light?
- 39. Do you know your car's blind spots?
- 40. Do you refrain from tailgating and follow the three-second "following distance" rule?



- Finally, one last point:
- 41. If, despite all the precautions you have taken, you are in a serious accident, have you done all you can to help make sure your family is financially cared for? The IEEE Member Group Accidental Death & Dismemberment Insurance offers an easy and efficient way to help to do so. The policy features a variety of ample benefit amounts, plus educational and adaptive home/auto benefits—all at member-only rates. You're covered anywhere in the world, 24 hours a day. Best of all, as an eligible IEEE member, you're *guaranteed* acceptance into the policy.

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